



Tasks of the Secretariat going forward

ATTM 4.1a – 4 October 2023, AAE Board, Lutz Wilhelmy

Tasks of the Secretariat going forward

Currently staffed with Annette & Monique (1.6 FTE)

Future changes which impact to the secretariat

- Hiring Senior Actuary/Project Manager (s):
 - Administration
 - AAE aims to increase its output: more work in terms of operations/logistics (e.g. more publications -> more contact with designer, external writer, etc.)
- Hiring Communications expert:
 - Administration
 - AAE aims to increase its output: more work in terms of operations/logistics (more/regular LinkedIn posts, regular meetings with expert/CommP, etc.)

Potential impact on resource need and thus budget

Proposed next steps:

- Discuss and define division of tasks: Strategic Board 24 Nov
- Monitor and adapt for 6 months until April Board
- Discussion in May and decision June Board (Rome) meeting
- Complete the delivery strategic, expose to MAs, and decide in the GA